



2200 Kilgust Rd., Madison WI 53713  
Phone: (608) 221-4650 Fax: (608) 221-4652

July 22, 2008

**TO: All Members, Wisconsin Chapter NECA  
All Members, Milwaukee Chapter NECA**

**RE: Upcoming Seminar**

## **Basic Estimating Seminar**

**Tuesday – Friday**

**September 23-26, 2008**

**Holiday Inn at The American Center – Madison**

Cost: \$645.00

This course is for those with little or no experience in estimating, and those seasoned estimators looking to hone their skills. Materials include textbook, Manual of Labor Units, reference books, sample drawing, and specification and work sheets for each student. **This course is a must for those who find themselves frustrated by the current bid market and continue to question their efforts in compiling a “competitive” bid.** The principles taught will help you eliminate careless mistakes, which can cost your company its very existence.

**NECA has created a one-hour online course that is required for all Basic Estimating class participants.** This online course serves as an introduction to NECA’s Manual of Labor Units. It contains helpful information about the origin of the labor units, the proper application of the data and how one can use these labor units to competitively bid electrical construction projects. The purpose of this online course is two-fold. First, it will allow all students of a Basic Estimating class to have the same basic information prior to the classroom instruction. For that reason, it will also allow us to reduce the time in class from the previous 4 ½ days to 4 days.

Prerequisites include an understanding of electrical construction and the application of electrical material. This course is a recommended prerequisite for the Advanced Estimating Class.

**Instructor: Bill Tuinstra**



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## Basic Estimating Seminar

September 23-26, 2008

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*\*Please register by September 5, 2008*

**You MUST take the online portion of this course first in order to attend this seminar. Details on taking the online portion of the seminar will be sent to you once you have been registered to attend. Please feel free to contact the Chapter Office at (608) 221-4650 with any questions.**

**Fax Registration Form Back to the Chapter Office at (608) 221-4652**

Company Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code : \_\_\_\_\_

Name(s): \_\_\_\_\_ e-mail: \_\_\_\_\_

\_\_\_\_\_ e-mail: \_\_\_\_\_

If you need hotel reservations, there is a block of rooms at the Holiday Inn at The American Center under NEC. The rate for the room is \$119.00 each night. You may contact the Holiday Inn at The American Center directly to make your reservations toll free at (800) 315-2621.

Please note: class will include all materials, NECA's Manual of Labor Units, continental breakfast and lunch for all four days. Dinner each night will be on your own.